

**Juvenile Justice Coordinating Council
Program Review and Development Subcommittee
MINUTES**

March 13, 2023

NEXT MEETING:

April 10, 2023 (Cancelled)
May 8, 2023

JJCC Subcommittee Members Present: Chris Modica, Veronica Martinez, Maureen Byrne, Noe Villa, Michael Rodriguez, Jennifer Dougherty

Absent: Judge Covarrubias, Pam Darcy, Stefanie Rodriguez

Other meeting attendees: Mark Howe, Ana Magbitang, Patrick Kennealy, Rosa O'Reilly

Discussion/Conclusions	Recommendations/Actions	Responsible
<p>1. Call to Order Chris Modica called the meeting to order at 3:19 p.m.</p>		
<p>2. Announcements – None.</p>		
<p>3. Public Comments for Items not on the Agenda – None heard. None received telephonically or via email.</p>		
<p>4. Approval of the February 13, 2023 Minutes Michael Rodriguez moved to approve the February 13, 2023, meeting minutes as corrected; Maureen Byrne seconded the motion All in favor; minutes approved.</p>		
<p>5. Discuss and vote to recommend to the JJCC to publish an RFP for a Program Development Quality Assurance and Service Coordinator utilizing JJCPA Funding. Chris presented the idea of a position that would focus on program development, quality assurance and coordinating services. This position would report to the Division Manager over Juvenile Field Services in Probation. Currently, the manager oversees 19 MOUs and contracts, with another 7 possible contracts pending. Scope of work could include:</p> <ul style="list-style-type: none"> • Address and further identify gaps in programming and services for youth documented in the VCPA Juvenile Justice Master Plan and the Evaluation of JJCPA Funded Programming and Services • Research and develop RFPs targeting gaps in treatment and services using an evidence-based approach and continuum of care model • Facilitate focus groups with youth, parents, stakeholders, and persons with lived experience to further target gaps in program, services and treatment • Conduct pre/post surveys as needed • Report out to the JJCC executive committee and subcommittee as needed • Review, modify and update contracts and MOUs in conjunction with the Agency Contracts Manager and unit supervisors • Provide support, feedback, capacity building and fidelity monitoring to JJCPA funded programs, which would include site visits as needed – could also include non-JJCPA funded juvenile services/programs • Review program reports quarterly or as needed to evaluate effectiveness of JJCPA funded programming – could also include non-JJCPA funded juvenile services/programs 		

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<ul style="list-style-type: none"> Other related duties as assigned <p>Discussion regarding the possibility of this position working on not only JJCPA programming but other juvenile programs as well. Mark Howe will verify how this funding can be used.</p> <p><i>Jennifer Dougherty arrived at 3:23 pm.</i></p> <p>Chris noted there are 9 JJCPA programs recently evaluated by ASR (but 14 in total), and several programs that we are trying to add including MRT, a youth advocate, therapeutic services, family specialists, parent mentors and a 4th ERC program in South Oxnard.</p> <p>Discussion regarding tracking outcomes.</p> <p>Motion to recommend to the JJCC to publish an RFP for a Program Development Quality Assurance and Service Coordinator utilizing JJCPA funding, to the extent it is permissible by JJCPA funding requirements, including extending to other youth populations if possible. Michael moved; Maureen seconded; 5 in favor, 1 abstention; motion approved.</p> <p>Chris will take this recommendation to the JJCC on March 29th.</p>		
<p>6. Discuss and select up to 3 JJCC subcommittee members to participate in a grading panel for a youth advocate request for proposal</p> <p>Chris requested volunteers for the grading panel for youth advocate RFPs. There are 4 proposals, and the deadline for grading is April 30th. Chris, Michael and Maureen volunteered to be on the grading panel.</p>		
<p>7. Roundtable</p> <ul style="list-style-type: none"> Noe – Ventura County was selected for the Integration Planning for the general income pilot. Program is expected to launch in September. More to come. Discussion ensued. Maureen – Restorative Justice Program is going well. Meeting with VCOE and principals to educate the schools and community about this program. Jennifer – Gave update on Integrated Core Practice Model. Working with youth and CBOs. Training for agencies will be provided April 24-26. Jennifer – Jenna Cameron was hired as the clinic administrator for the Insights Program. She is doing some education about the program to increase referrals. This program works with the highest acuity youth with a mental health diagnosis. Jennifer – Behavioral Health clinicians are almost 		

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<p>fully staffed at the JF. Goal is to assess each youth coming in, triage them and get them connected to care. Discussion ensued.</p> <ul style="list-style-type: none"> • Veronica – 4 Public Health nurses partnered with VC overdose prevention program to receive training to become distribution partners to provide Narcan kits to families at risk. • Veronica – Public Health entered into an agreement to use a screening tool to identify youth that are being commercially sexually exploited. All public health nurses will be trained beginning next fiscal year. • Veronica – As a result of the JJCPA program evaluations, there was a recommendation for Public Health to evaluate families that nurses are serving. Started using 'Qualtrics' a system that allows for surveys and research/data capturing. Looking for partners that would like to use this program as well. Discussion ensued. • Michael – DPD Andria Kim now assigned to adult felonies. DPD Matt Terry now in the juvenile arena. Matt will be the public defender for Insights Court. 		
<p>8. Adjourned – Meeting adjourned at 4:00 p.m.</p>		